

**DATE:** August 5, 2020

**FILE:** 1850-20

**TO:** Chair and Directors  
Regional District Board

Supported by Russell Dyson  
Chief Administrative Officer

**FROM:** Russell Dyson  
Chief Administrative Officer

*R. Dyson*

**RE: Comox Valley United Soccer Club Fieldhouse Funding Request**

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### **Purpose**

To provide the Regional District Board with information regarding the Comox Valley United Soccer Club (CVUSC) Fieldhouse funding support request.

### **Recommendation from the Chief Administrative Officer:**

THAT the Comox Valley Regional District (CVRD) provide \$115,000 of funding through the Recreation Grant Service (function 600) to the Comox Valley United Soccer Club subject to a use agreement outlining secondary uses for other non-profit sports and CVRD use for programming with funds payable upon award of construction of the project;

AND FURTHER THAT the report dated August 5, 2020 be referred to the Comox Valley Sports Centre Commission for consideration.

### **Executive Summary**

The CVUSC is a not for profit volunteer organization that has been in existence in the Comox Valley for over 20 years. CVUSC oversees local Youth, Women's, Men's and Masters Teams. Within the Youth Division they have a recreational league for children aged 5 to 18 years, Kindergarten through Grade 12 and a competitive league for children aged 11 to 18. The organizations primary goal is to promote the enjoyment of, and participation in, the sport of soccer. CVUSC is looking for an approximate \$150,000 contribution from the Comox Valley Regional District (CVRD) to help construct a field house next to the Vanier turf field, plans attached as Appendix A.

This presentation is to provide information regarding the CVUSC funding support request presentation from the CVSCC May 12, 2020 meeting.

Highlights include:

- A request for \$150,000 funding support has been received from the CVUSC and is not presently reflected in the current budget.
- The CVRD allocates recreation grant funds to local governments and non-profit organizations in the Comox Valley through a service established by bylaw to support recreation programs, initiatives and special events. The grant program was under prescribed due to changes from COVID-19 by approximately \$115,000.
- The project aligns with CVRD core values, board strategic plan and sports commission strategic goals.

Prepared by:

Concurrence:

*J. Zbinden*

*D. DeMarzo*

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Jennifer Zbinden  
Senior Manager of Recreation  
Services

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Doug DeMarzo  
General Manager of  
Community Services

**Stakeholder Distribution (Upon Agenda Publication)**

Comox Valley United Soccer Club	✓
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**Background/Current Situation**

CVUSC came into existence in 1999 through the hard work of its founding members led by the first club president, Rob Moore. The creation of CVUSC brought together several youth and adult soccer organizations within the Comox Valley and ‘united’ them under one umbrella. The success of that merger is evident throughout the soccer community as CVUSC led the club on some major projects that enhanced the program and community opportunities for soccer. Examples include the construction of the Valley View clubhouse, the club presence on the regional playing field initiative that brought new fields and training facilities on line for the benefit of our club members.

The leadership and vision for soccer in the valley carried on with the many people that have taken on leadership roles within the club and community. That collective effort is best demonstrated by the extensive and endearing efforts made by club members to bring the Vanier Turf project to fruition. Moving forward the club has many other goals and objectives associated to the playing fields and facilities.

CVUSC wants to continue to make soccer a lifelong passion!

May 12, 2020 CVUSC presented a financial support request to the CVSCC.

A motion was carried:

THAT staff be directed to prepare a staff report on the viability and options for supporting a request from the Comox Valley United Soccer Club for a contribution of up to \$150,000 to build a storage/change room/washroom facility at the Vanier Turf Field.

The CVUSC is looking for this contribution from the CVRD to help construct a field house next to the Vanier turf field.

The CVUSC previously contributed \$400,000 to the Vanier Turf project. The site lacks adequate storage, and washrooms/change rooms — which are required for women’s league play, senior youth teams and the local men’s team.

- CVUSC to provide approximately \$145,000 of funding for materials.
- CVUSC volunteers to provide approximately \$150,000 of in-kind volunteering.
- School District 71 (SD71) has agreed in principle to donate land for CVUSC to build on and SD71 will also conduct building maintenance.

“The field house has been a long-planned venture,” club president Stefan Szkwarek said in a May 12, 2020 presentation to the CVSCC.

Currently the club has a bit of a work-around right now where visiting teams go to the Valley View clubhouse to change but need to eventually get full compliance with this (Vancouver Island Soccer League rules), and get change rooms at the turf.

This facility could potentially be used by user other groups field hockey, athletics, etc. School District 71 is motivated to have this facility for use by GP Vanier students and have storage space in the building.

*We are grateful to all of our sponsors for their generous support. Sponsorship is of paramount importance in the development of the Club. Our partnerships play a key role in supporting us to provide all of our athletes with an environment to succeed at all levels. ~CVUSC*

The CVRD allocates recreation grant funds to local governments and non-profit organizations in the Comox Valley through a service established by bylaw to support recreation programs, initiatives and special events. This service is administered by the Community Services Branch. Many of the grant recipients in this service have a long history of participation but onetime events or capital upgrades to support partnerships with non-profits is viewed as an appropriate use of funding.

A large portion of this service was established specifically to support the Courtenay outdoor memorial pool and continues to do so. Due to the COVID-19 pandemic on June 16, 2020 the City of Courtenay announced the outdoor memorial pool would remain closed for the 2020 summer season. Furthermore as a result of COVID-19 Table 1 outlines funds available from the grant.

**Table 1**

Grant recipient	Amount	Comments
City of Courtenay outdoor pool operating	\$41,750	Outdoor memorial pool remains closed for the summer 2020 so remainder of operating funds
City of Courtenay outdoor pool capital	\$57,3335	Outdoor memorial pool remains closed for the summer 2020
Mini- world cup contribution	\$6,000	Cancelled event
One time grant requests	\$10,000	No future events expected this year
Total	\$115,085	

Supporting youth programming capital costs is beneficial therefore the soccer fieldhouse is a viable option to be supported for \$115,000. The CVRD continues to encourage the club to reach out to service organizations to determine if partnership opportunities are available.

### Policy Analysis

The following COVID-19 response and renewal framework for the CVRD services are supported:

- Maintaining core services at an affordable cost- Careful management of recreation services and assets essential to providing affordable and reliable services to citizens in the CVRD

- Adapting to changing community priorities – Assessing recreation services for updates and improvements
- Realigning resources to support community renewal initiatives - Supporting community partners

The following Sports Commission Strategic Plan Goals are supported.

- Strategic Goal 2 – Partnerships outcome - Partnership between jurisdictions and all external stakeholders. Building on relationships to support and enhance the delivery of recreation services to provide for community needs.
- Strategic Goal 2 – Partnerships outcome -The social fabric of our communities and the health and wellbeing of citizens depend on solid and sustainable community partnerships. Collaboration and support are ever present in guiding our service delivery.
- Strategic Goal 4 – Accessibility to Recreational Services outcome – partnerships and sponsorships. New and creative ways during this period of renewal.

Recreation Grant Service Establishing Bylaw No. 2386 to provide contributions to the cost of recreation programs provided by public authorities and non-profit organizations and to provide a contribution towards the Courtenay outdoor pool.

### Options

1. CVUSC be funded \$115,000 from recreation grant 600.
2. Option 1 with additional funding of \$35,000 funded from the track and field service (function 601) reserve to meet the request of \$150,000
3. CVUSC does not receive funding

Option 1 is the recommended option.

### Financial Factors

The CVUSC is looking for an approximate \$150,000 contribution from the CVRD to help construct a field house next to the Vanier turf field. The recommended contribution is approximately \$115,000 from Recreation grant Function 600.

Good fiscal management and financial best practices are at the core of the CVRD financial planning process. Careful management of services and assets is essential to providing affordable and reliable services to citizens and businesses in the CVRD. Wherever possible, partnerships with local services clubs and grants opportunities should be investigated. In this case a strong partnership for cost-sharing has come forward which benefits many residents in our community.

### Legal Factors

There are no legal concerns generated by this report

### Regional Growth Strategy Implications

- i Public health and safety: Support a high quality of life through the protection and enhancement of community health, safety and well-being:
  - Objective 7A-5: Support the promotion of healthy lifestyles and invigorating community spirit through physical activity

**Intergovernmental Factors**

Participating areas are: Town of Comox, City of Courtenay, Village of Cumberland, and, Electoral Area ‘A’, Electoral Area ‘B’ and Electoral Area ‘C’.

**Interdepartmental Involvement**

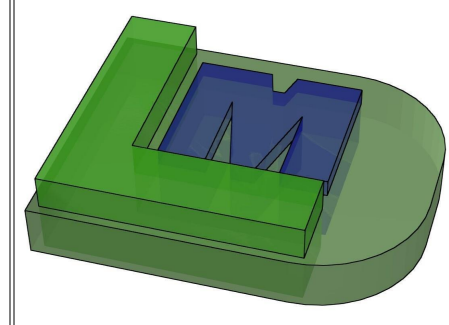
Although the Recreation department has taken the lead on this initiative, the Finance department provides input and will continue to do so as implementation of a fieldhouse plan occurs.

**Citizen/Public Relations**

It is important that the residents in the Comox Valley have access to recreational opportunities that are affordable and in addition promote and maintain a healthy active lifestyle. Many of the non-profits supported through the recreation grants service enhance these values in our community.

Attachments: Appendix A – “CVUSC Fieldhouse Plans”





DATE 05-03-20

DRAWING

EXTERIOR DIMENSIONS ARE TAKEN FROM OUTSIDE OF WALL SHEATHING  
 INTERIOR DIMENSIONS ARE TAKEN FROM FACE OF WALL STUD OR CENTRE OF WALL AS NOTED

DO NOT SCALE DRAWINGS

ALL DRAWING ASPECTS TO BE CHECKED AND VERIFIED BY THE OWNER/BUILDER PRIOR TO PROCEEDING WITH CONSTRUCTION

ALL CONSTRUCTION TO CONFORM TO THE CURRENT EDITION OF THE BC BUILDING CODE AND MEET ALL LOCAL GOVERNMENT BY-LAWS.

STRUCTURAL ENGINEERING INCLUDING SEISMIC IS THE RESPONSIBILITY OF THE OWNER/BUILDER AND IS TO BE DONE PRIOR TO CONSTRUCTION COMMENCING.

BUILDING TO BE LOCATED ON SITE BY A BC LAND SURVEYOR

DRAWINGS REMAIN THE SOLE PROPERTY OF DM BUILDING DESIGNS AND MAY NOT BE USED WITHOUT PRIOR WRITTEN PERMISSION. THE REPRODUCTION OF THIS PLAN IN WHOLE OR PART IS PROHIBITED.

GENERAL NOTES

PROJECT FIELD HOUSE

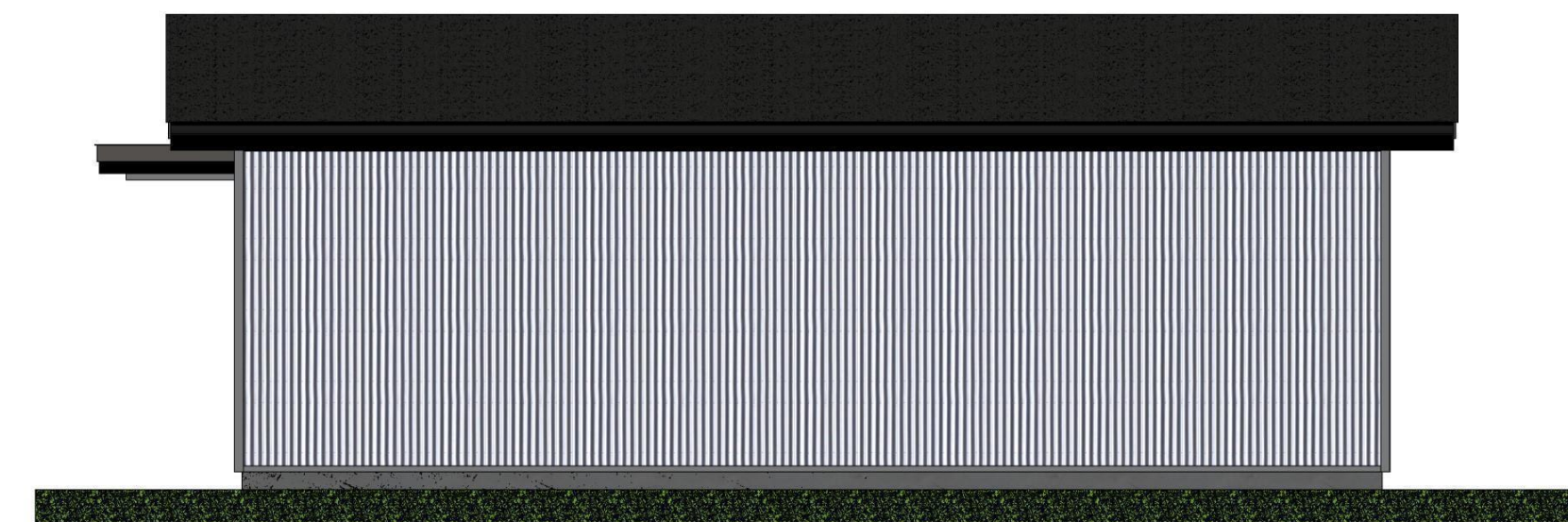
COMOX VALLEY UNITED SOCCER CLUB

DM BUILDING DESIGNS

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SOUTH EAST ELEVATION



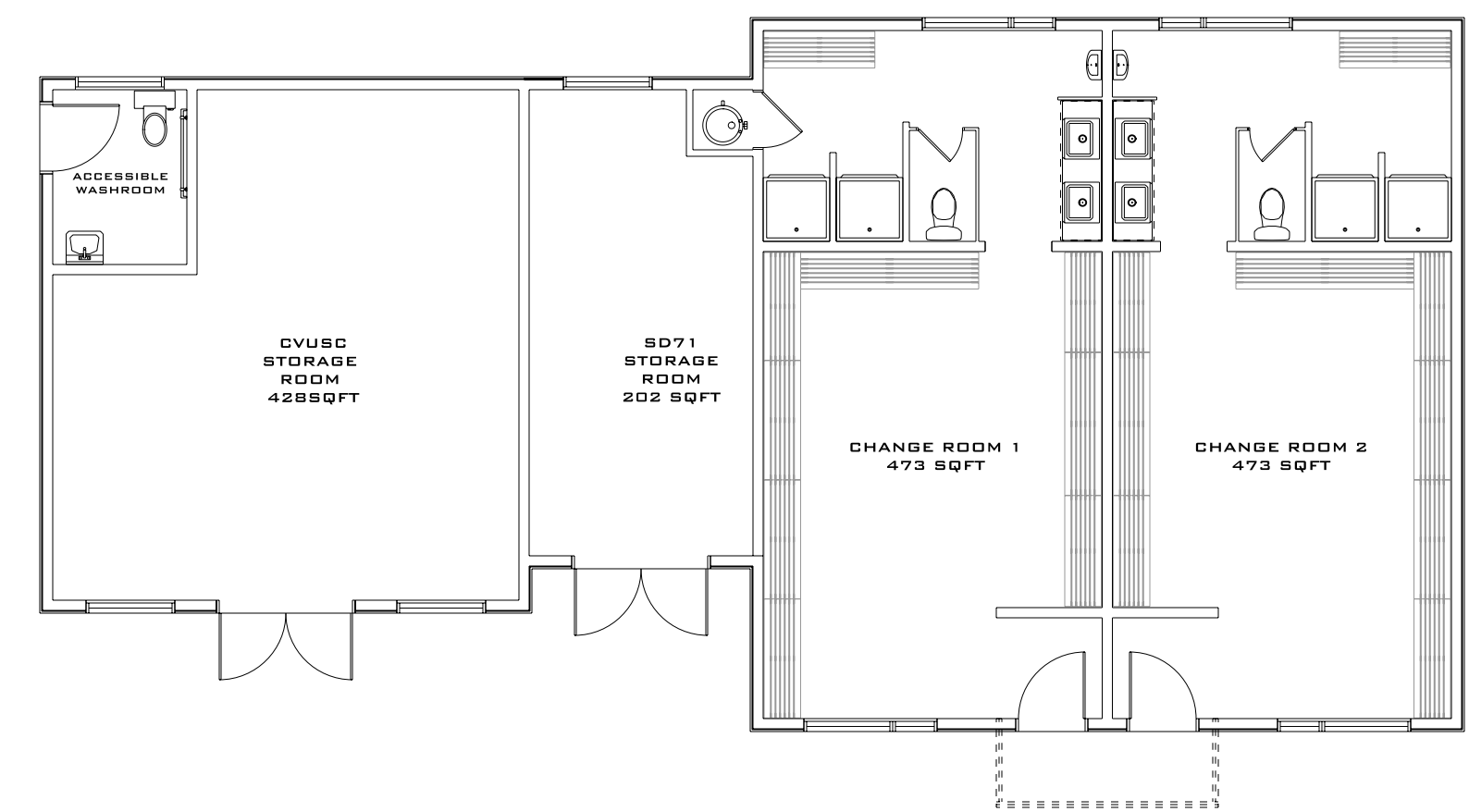
NORTH WEST ELEVATION



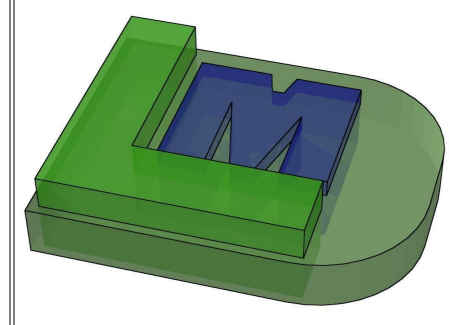
NORTH EAST ELEVATION



SOUTH WEST ELEVATION







DATE 05-03-20

DRAWING MAIN FLOOR SCALE 1/4"=1'-0"  
FOUNDATION SCALE 1/4"=1'-0"

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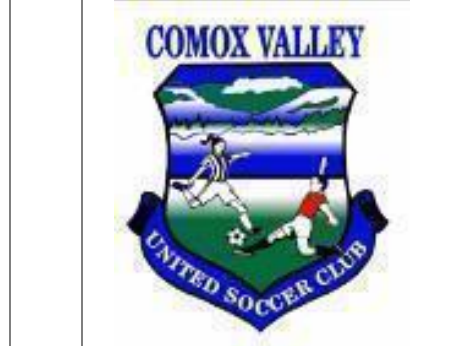
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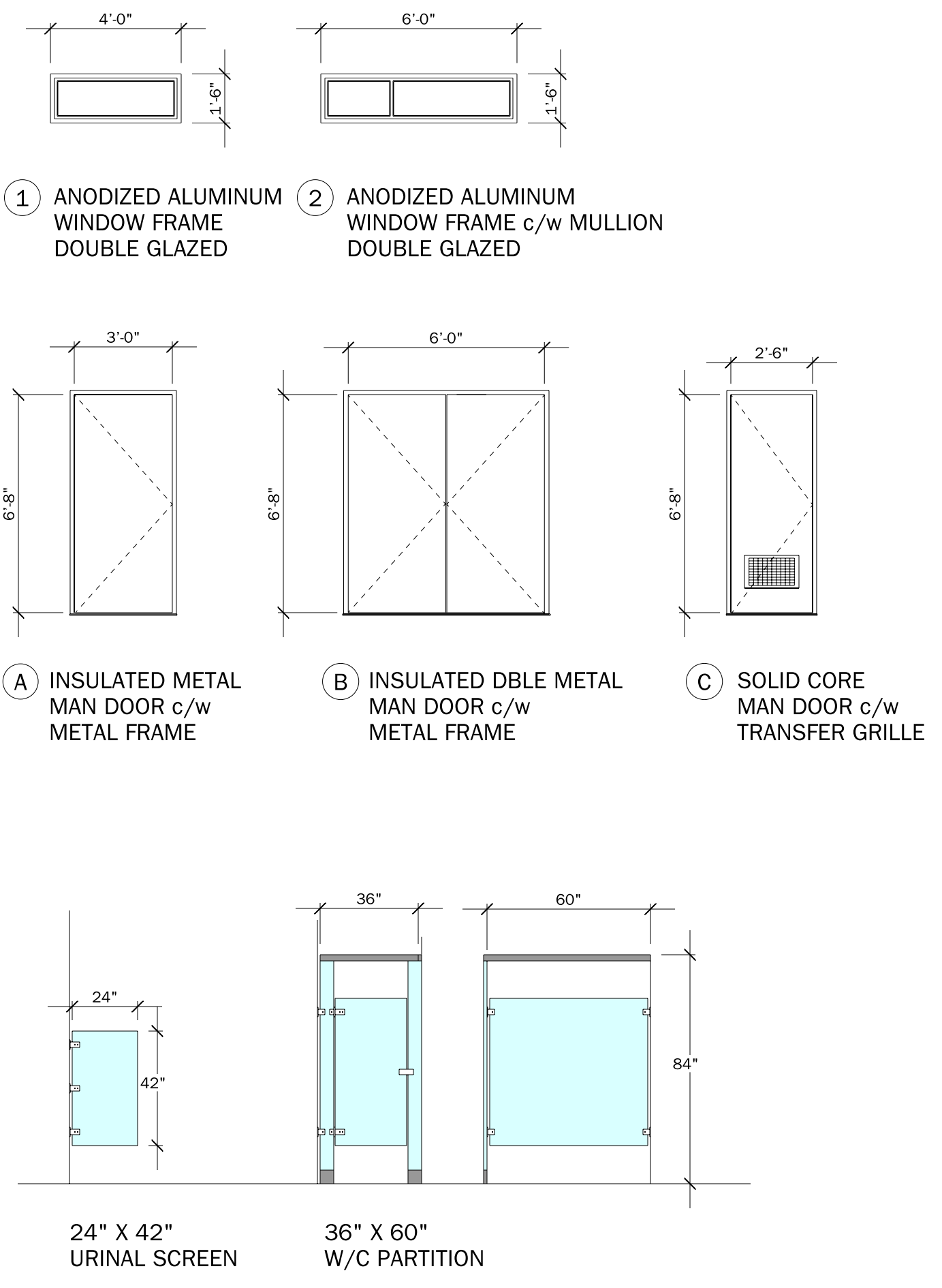
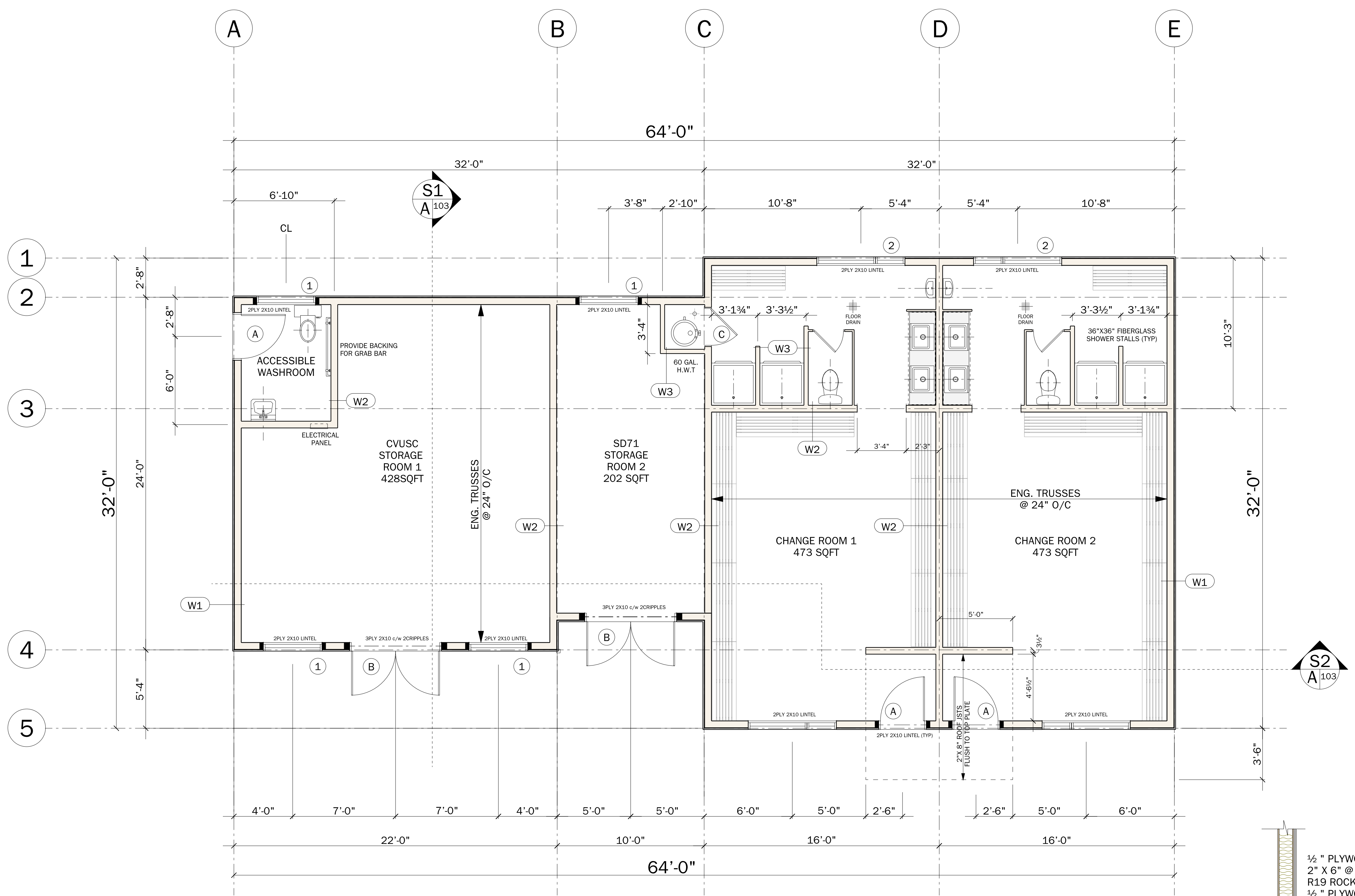
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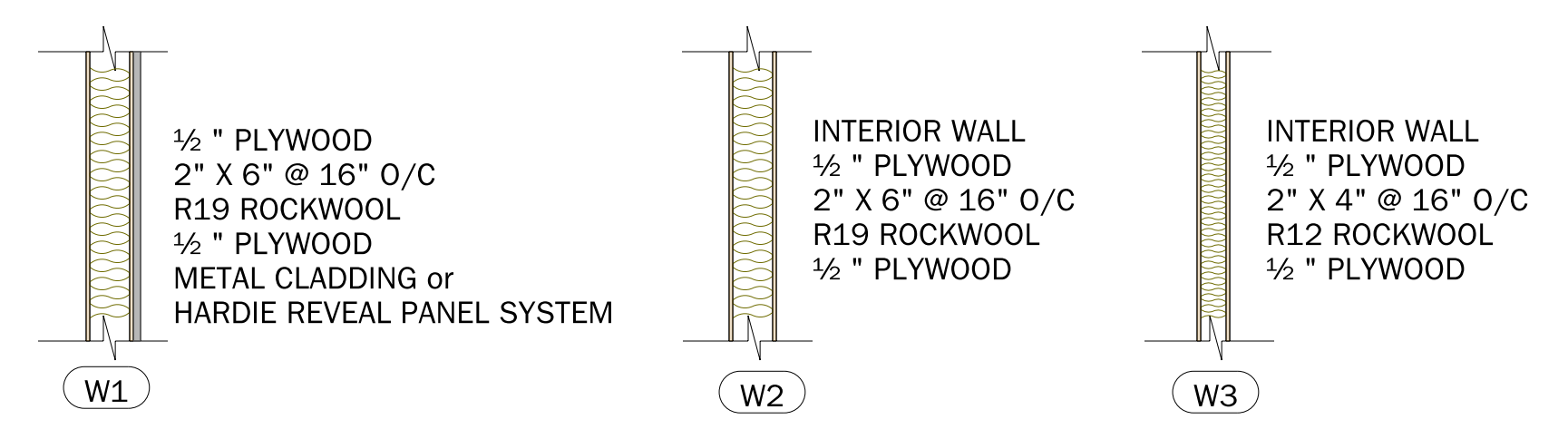
PROJECT FIELD HOUSE  
**COMOX VALLEY UNITED SOCCER CLUB**

DM BUILDING DESIGNS

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2 DOORS AND WINDOWS  
SCALE 1/4" = 1'-0"



3 WALL ASSEMBLIES

1 FLOOR PLAN  
SCALE 1/4" = 1'-0"  
GROSS FLOOR AREA 1772 SQ.FT.  
SR1 428 SQ.FT SR2 202 SQ.FT.  
CR1 473 SQ.FT. CR2 473 SQ.FT.